



# Gujarat University

## Part I: Technical Bid

Tender No: GU/ESTATE/FlagMast/2022-23/01

### **TENDER DOCUMENT FOR**

**SUPPLY, INSTALLATION, COMMISSIONING AND TESTING OF  
30 Mtr. HEIGHT FLAG MAST WITH REQUIRED ALL  
ACCESSORIES, LIGHTING, INDIAN NATIONAL FLAG AND  
INVERTER AT GUJARAT UNIVERSITY.**

# GUJARATUNIVERSITY

## Tender Notice

**PROJECT: - SUPPLY, INSTALLATION, COMMISSIONING AND TESTING OF 30 Mtr. HEIGHT FLAG MAST WITH REQUIRED ALL ACCESSORIES, LIGHTING, INDIAN NATIONAL FLAG AND INVERTER AT GUJARAT UNIVERSITY.**

The Registrar, Gujarat University invites bids with two bid system for the providing of Expansion Work-detailed in the table below from the bidders having experience for similar type of works, registered in R&B/State Government/Central Government in appropriate class and meeting the qualifying criteria specified.

Sr. No.	Name of Work	Estimated Cost in Rs	Bid Security (EMD) (Rs.)	Tender Fee(Rs.)	Period of Completion
1	2	3	4	5	6
1	SUPPLY,INSTALLATION, COMMISSIONING AND TESTING OF 30 Mtr. HEIGHT FLAG MAST WITH REQUIRED ALL ACCESSORIES, LIGHTING, INDIAN NATIONAL FLAG AND INVERTER AT GUJARAT UNIVERSITY	14,22,007/-	14,220/-	3600/-(Non refundable)	15Days

Milestone Dates for Tendering		
1.	Tender Downloading Date	FROM 17/09/2022 TO 07/10/2022
2.	Tender Online submission	On or Before 6:00 PM, 07/10/2022
3.	Submission of tender (Technical bid part-1 including pre-qualification form and its documents) in physical form at room no. 38, Gujarat University, Ahmedabad.	On or Before 02:00PM, 10/10/2022
4.	Opening of Technical Bid	On or Before 05:00PM, 10/10/2022
5.	Opening of Financial Bid	Will be intimated to the bidders online
6.	Bid Validity	120 Days from last date of submission of the bid

1. **Part-1 technical bid** shall be submitted physically in person at the office of Gujarat University, General department (Inward section), Room No: 38, Gujarat University Tower, Gujarat University, Navrangpura, Ahmedabad, Gujarat: 380 009. Part-2 financial bid/Price bid shall be submitted by online only.

**2. Part-1 Technical bid shall not be accepted by any other means such as RPAD/speed-post/courier.**

3. The e-tender can be downloaded from the website [www.nprocure.com](http://www.nprocure.com) & <http://www.gujaratuniversity.ac.in>
4. Technical Bid must be accompanied by security amount specified for the work as Bid security (EMD) in the table in form of a Demand Draft drawn in favor of The Registrar, Gujarat University. Bid security must remain valid for 30 days beyond the validity of the bid. No exemption shall be allowed in the bid security submission.
5. The bidding process shall be two-bid system where technical and financial bids shall be submitted separately by the bidder. The bidding documents shall be submitted by the bidder on-line and physically as prescribed hereunder.
6. Technical bid shall be submitted on-line as well as in physical form. The bidder shall submit two sets (hard-copies) of the entire technical bid document i.e. original and duplicate, with each page number in unbroken sequence and self-attested in a sealed envelope to the office of Gujarat University, General department (Inward section), Room No: 38, Gujarat University Tower, Gujarat University, Navrangpura, Ahmedabad, Gujarat: 380 009 before the last date and time specified. In extra-ordinary circumstances, if the receiving office is closed on the given date and time, the same shall be received on the next working day of the receiving office.
7. Where-ever required, information must be submitted by the bidder in the prescribed format available with the tender document.
8. Bidder is recommended to go through the checklist provided herewith prior to the submission of the bid to ensure that the bid submitted is complete in all respect. Incomplete bids shall not be accepted.
9. The envelope containing physical bid shall be clearly marked "**SUPPLY, INSTALLATION, COMMISSIONING AND TESTING OF 30 Mtr. HEIGHT FLAG MAST WITH REQUIRED ALL ACCESSORIES, LIGHTING, INDIAN NATIONAL FLAG AND INVERTER AT GUJARAT UNIVERSITY..**" and must have bidder's address of Communication, e-mail and mobile contact number that may be used for communication if Necessary.
10. The financial bid shall be submitted **ON-LINE ONLY**.
11. To provide appropriate information to enable bidders to come out with their best offer, a pre-bid meeting with all interested agencies shall be held as prescribed in Tender Notice.
12. Agencies desirous of seeking any clarification or any additional information must submit their queries in written format duly signed by the bidder along with the name and address as prescribed in Tender Notice. Entertaining any query that is not submitted in written format as prescribed above shall be to the discretion of Gujarat University. Gujarat University reserves rights to reject responding to any/all queries.
13. If found necessary, Gujarat University may provide additional clarifications to the bidders in form of a corrigendum, hence bidders are advised to check nprocure web-site on regular bases to stay updated. Staying informed is the duty of the bidder and Gujarat University shall not entertain any claims based on not being informed of the clarification provided by Gujarat University during the pre-bid meeting or anytime thereafter. Any/ all clarifications



provided in the pre-bid meeting shall be binding to all the bidders regardless of their presence or absence in the pre-bid meeting.

14. Gujarat University shall open the technical bid as prescribed in Tender Notice. Interested bidders may remain present during the time of bid opening. After opening of the technical bids, the same shall be evaluated by competent authority of Gujarat University and suitable bidders shall be qualified for the next stage of the bidding based on their competence. This is a merit driven process whereby each bid shall be evaluated on technical criteria to identify capable bidders suitable for a high-quality state of art public facility. Gujarat University reserves the right to choose competent bidders based on its evaluation of the technical bids to move forward to the next stage of the bidding process. No communication regarding the process of evaluation shall be entertained. Decision of Gujarat University shall be final and binding to all bidders.
15. Bidders qualified by Gujarat University shall be eligible for the opening of the financial bid submitted on-line. Opening of the financial bid shall be on-line only. Same may be viewed by qualified bidders if they desire.
16. Financial bid shall be evaluated in terms of lowest over-all offer and the agency qualifying on this merit shall be treated as L1 bidder. Qualifying as L1 bidder does not grant any right to the bidder. Gujarat University reserves the right to accept/reject any/all bidders including the L1 bidder.
17. Though negotiations with L1 bidder or any other bidder are avoidable as per CVC guidelines, considering the public nature of the project being taken up by academic institute; if need be, in the greater interest of the project, Gujarat University reserves the right to negotiate with L1 or any other bidder. No objection shall be entertained in case of any negotiation is taken into consideration for appointment of right agency at the right cost.
18. At any stage of the bidding, Gujarat University reserves the right to seek clarification from any bidder to verify authenticity of the information provided by the bidder. If the information submitted is found to be false or misleading, Gujarat University reserves the right to seize the EMD amount submitted by the said bidder without offering any clarification/s for the same.
19. If it is observed that any bidder has provided false information with melafide intention of derailing and thus delaying the process, Gujarat University reserves the right to recover additional damages from the bidder and initiate the process of blacklisting the miscreant.
20. Other details can be seen in the bidding documents.
21. Conditional tender shall not be accepted. The Vice Chancellor reserves the right to reject any or all of the tenders without assigning any reason thereof.

## **QUALIFICATION CRITERIA**

The Technical Bid shall contain all the documents supporting of bid as listed billow shall be submitted are mandatory soft copy by online and in format though hard copy (Physical) should be sent by register post A.D. or speed post.

- (a) Tender fee Rs.3600/- (Three Thousand Six Hundred Rupees only) in the form of DD in favor of "Registrar, Gujarat University, Ahmedabad" from any Nationalized/Scheduled Bank having branch at Ahmedabad.
- (b) Bid security i.e. EMD Rs. 14,220/- (Fourteen Thousand Two Hundred Twenty Rupees Only) in the form of DD/FDR In favor of "Registrar, Gujarat University, Ahmedabad" from any Nationalized/ Scheduled Bank having branch at Ahmedabad (E.M.D. exemption certificate will be not accepted) DD/FDR issued after the last date of submission of tender will not be considered as valid or accepted in any case.
- (c) Registered with R&B/GETCO Company Only.
- (d) Bank solvency of current year (20% Tender Amount)
- (e) Experience certificate minimum Two Flag Mast with 30Mtr Height In Govt./Semi-Govt. or PSU sector.
- (f) G.S.T certificate
- (g) P.F. Registration
- (h) List of Tools and Machinery
- (i) List of Technical & Non-Technical staff
- (j) Tendered should not be black listed anywhere in India.
- (k) The Bidder should purchase Flag Mast and Lighting Poles from original Manufacturer.

Bidder should have – Authorization Letter from approved manufacture as mention below for tender participation with Owner Only (with detail to verify, Name, Mobile, Mail id)

Flag Mast Manufacturer: BAJAJ/ TRANSRAIL/ AMBICA POLES.

**Name of Work: Supply, Installation, Commissioning and Testing of 30 Mtr. Height Flag Mast With Required all Accessories, lighting, Indian National Flag and inverter at Gujarat University.**

1. The person who fills the tender has to study the plan estimates and specifications of this tender thoroughly and comply with all the conditions. Tenders received after the time limit and containing errors will not be accepted.( Time Limit : 15 days after Work Order)
2. If the tender is filled as a partnership firm then each partner of the firm has to sign the tender form. Or a fully authorized representative may fill and sign the tender.
3. The facts to be filled in this tender as requested by the tenderer. No pre-conditions or anything else can be written in the tender.
4. Work has to be done as per the policy rules of Gujarat University.
5. The persons who wish to tender should submit a demand draft of Rs. 14,220/- in the name of Gujarat University drawn on the Bank at Ahmedabad. If the payment of running bill is found to be appropriate according to the work, it will be paid as determined by the competent authority.
6. Income tax as per rules and GST payable at that time will be deducted from the bill amount.
7. If the contractor does not complete the work within the stipulated period and the Gujarat University is not satisfied due to the delay in the work, then the contractor will have to pay the penalty as per the amount for the delay beyond the date of completion of the work. Or the fine as decided by the competent authority/committee of the Gujarat University has to be paid. The period of completion of the work will be counted from the date of placing the order.
8. The security deposit shall be refunded after 12 months or One monsoons whichever is longer after satisfactory completion of the defects specified herein.
9. The goods to be used for any work shall be done as per the instruction- guidance of the competent authority of the Gujarat University.
10. The operation and maintenance period of the above work shall be One years.
11. All types of taxes including GST have to be paid by the contractor.
12. The Gujarat University may give notice of stoppage of work for the whole of the work or for a part of the work, for such time or for such period as the Gujarat University may decide. The Gujarat University shall not be liable for any profit or loss in respect of goods or labour if the Gujarat University deems fit to resume the work after stopping the whole or part of the



work by notice in writing. Even if there is an occasion to stop the work after some work has been done, the payment will be equal to the work done.

13. The person authorized by the Gujarat University shall be the person authorized to interpret the specifications.

14. Acceptance or cancellation of any minimum tender or bill shall be at the discretion of the Gujarat University. Materials used for work should be as per specification. If the authorized officer of the Gujarat University finds that the work done is against the plan estimate or specification, if the contractor fails to do so, the Gujarat University shall have full authority to get the work done in another way. The cost incurred in doing so will be recovered from the original contractor. The bill of the work done under that work will have to be submitted. Whose face-to-face verification with the contractor.

15. The bill of the work done under that work will have to be submitted. Payment will be processed after face-to-face verification with the contractor.

16. If the work is to be done from the government grant then the bill will be paid as per the amount of the grant.

17. In case the contractor violates any of the above conditions, the competent authority of Gujarat University can cancel the contract. In this case, all the deposits deposited by the contractor and all outstanding amounts will be forfeited. And whatever additional expenses are incurred to complete the incomplete work will be recovered from the contractor. The contractor will not be able to take any legal action against the Gujarat University.

18. A guarantee must be given as to how many workers will be retained before starting this work.

19. Stamp paper has to be used as per the rules for the contract as per the sanctioned tender amount.

In case of any dispute arising out of the above terms or any matter other than the above terms, the decision of the authorized officer of the Gujarat University or the Gujarat University shall be final and binding. I have read and agree to all the above terms and conditions by me and my heirs. I guarantee it.

**Signature of Contractor...**