

# Gujarat University

## Part I: Technical Bid

Tender No: GU/ESTATE/GROUNDS /2023-24/01

The logo of Gujarat University is a large, circular emblem. It features a central shield with intricate designs, including a peacock and a lamp. The shield is surrounded by a decorative border. The text 'GUJARAT UNIVERSITY' is written in Hindi at the top and '।यागः कर्मसु कौशलम्।' is written in Hindi at the bottom of the circle.

### **EXPRESSION OF INTEREST FOR GUJARAT UNIVERSITY CONVENTION GROUNDS**

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Estate Section  
Gujarat University  
Navrangpura, Ahmedabad-380 009.  
PBX 26301341 / 0342 /0343  
Visit us: [www.gujaratuniversity.ac.in](http://www.gujaratuniversity.ac.in)

## **LETTER FROM TENDERER**

To,  
The Registrar,  
Gujarat University,  
Ahmedabad – 380009

Name of Work : EXPRESSION OF INTEREST FOR GUJARAT UNIVERSITY CONVENTION GROUNDS

Dear Sir,

With reference to the tender invited by you for the above works, we are pleased to offer our best rates mentioned in the Schedule.

We have inspected the site of work, studied the actual site condition, read the Conditions of Contract, and we agree to complete the work to the specifications and satisfaction of the Employer.

We enclose herewith Earnest Money Deposit of **Rs.50,00,000/-** by Demand Draft No: \_\_\_\_\_ Drawn on \_\_\_\_\_, in favors of "The Registrar, Gujarat University" payable at Ahmedabad. (DD shall be of nationalized/ scheduled bank payable at Ahmedabad)

We hereby agree that this sum shall be forfeited by the university if we fail to execute the contract when called upon to do so in the event of your accepting our tender.

We hereby also agree that you reserve the right to accept or reject any or all tender without assigning any reasons.

Yours truly,

Sing & Stamp of the Bidder

**GUJARAT UNIVERSITY**  
**TENDER NOTICE**

**Name of Work :** EXPRESSION OF INTEREST FOR GUJARAT UNIVERSITY CONVENTION GROUNDS

The Registrar, Gujarat University invites bids with two bid system for the providing of Expansion Work -detailed in the table below from the bidders having experience for similar type of works, registered in R&B / State Government / Central Government in appropriate class and meeting the qualifying criteria specified.

Sr. No.	Name of Work	Bid Security (EMD) (Rs.)	Tender Fee (Rs.)	Period of contract	Security Deposit
1	2	3	4	5	6
1	EXPRESSION OF INTEREST FOR GUJARAT UNIVERSITY CONVENTION GROUNDS	50,00,000/- By DD only	2500/- (Non-Refundable) By DD only	12 months	5% of Tended Amount by DD Only (No Interest shall be paid)

Milestone Dates for Tendering	
1.	EOI Downloading Date FROM 07/12/2023 TO 27/12/2023
2.	EOI Online submission On or Before 18:00 Hrs, 27/12/2023
3.	Submission of EOI (Technical bid part-1 including pre-qualification form and its documents) in physical form at room no. 38, Gujarat University, Ahmedabad. On or Before 14:00 Hrs 28/12/2023
4.	Pre-bid Conference On 15:30 Hrs 19/12/2023 at Gujarat University Room No-1
5.	Opening of Technical Bid On 16 :00 Hrs 28 /12/2023
6.	Opening of Financial Bid Will be intimated to the bidders online
7.	Bid Validity 120 Days from last date of submission of the bid
8.	Solvency Certificate Valid bank solvency certificate issued in current year of 2023 and valid upto one year of the amount not less than Rs. 100.00 Lacs

- Part-1 technical bid shall be submitted physically in person at the office of Gujarat University, General department (Inward section), Room No: 38, Gujarat University Tower, Gujarat University, Navrangpura, Ahmedabad, Gujarat: 380 009. Part-2 financial bid/Price bid shall be submitted by online only.

**2. Part-1 Technical bid shall not be accepted by any other means such as RPAD/speed-post/courier.**

3. The e-tender can be downloaded from the website [www.nprocure.com](http://www.nprocure.com) & <http://www.gujaratuniversity.ac.in>
4. Technical bid must be accompanied by tender fee and Bid security (EMD) in form of a Demand Draft of nationalized/scheduled bank drawn in favor of The Registrar, Gujarat University payable at Ahmedabad. Bid security must remain valid for 30 days beyond the validity of the bid. No exemption shall be allowed in the bid security submission.
5. The bidding process shall be two-bid system where technical and financial bids shall be submitted separately by the bidder. The bidding documents shall be submitted by the bidder on-line and physically as prescribed hereunder.
6. Technical bid (part-1) shall be submitted in physical form only, with sign and seal. The bidder shall submit two sets (in hard-copies) of the entire technical bid document i.e. original and duplicate, with each page number in unbroken sequence and self-attested in a sealed envelope to the office of Gujarat University, Inward section, Room No: 38, Tower Building, Gujarat University, Ahmedabad, Gujarat: 380 009 before the last date and time specified. In extra-ordinary circumstances, if the receiving office is closed on the given date and time, the same shall be received on the next working day of the receiving office.
7. Where-ever required, information must be submitted by the bidder in the prescribed format available with the EOI document.
8. Bidder is recommended to go through the checklist provided herewith prior to the submission of the bid to ensure that the bid submitted is complete in all respect. Incomplete bids shall not be accepted. Bid shall be submitted with tender fee, EMD, solvency Certificate and other pre-qualifying documents as per requirement.
9. The envelope containing physical bid shall be clearly marked "Bid for Repairs, Renovations and up keeping of Existing ROs & Comprehensive Maintenance and Service Contract at Gujarat University." and must have bidder's address of communication, e-mail and mobile contact number that may be used for communication if necessary.
10. The financial bid shall be submitted by ON-LINE ONLY.
11. To provide appropriate information to enable bidders to come out with their best offer, a pre-bid meeting with all interested agencies shall be held as prescribed in EOI Notice.
12. Agencies desirous of seeking any clarification or any additional information must submit their queries in written format duly signed by the bidder along with the name and address as prescribed in EOI Notice. Entertaining any query that is not submitted in written format as prescribed above shall be to the discretion of Gujarat University. Gujarat University reserves rights to reject responding to any/all queries.
13. If found necessary, Gujarat University may provide additional clarifications to the bidders in form of a corrigendum, hence bidders are advised to check n-procure website on regular bases to stay updated. Staying informed is the duty of the bidder and

Gujarat University shall not entertain any claims based on not being informed of the clarification provided by Gujarat University during the pre-bid meeting or anytime thereafter. Any/ all clarifications provided in the pre-bid meeting shall be binding to all the bidders regardless of their presence or absence in the pre-bid meeting.

14. Gujarat University shall open the technical bid as prescribed in EOI Notice. Interested bidders may remain present during the time of bid opening. After opening of the technical bids, the same shall be evaluated by competent authority of Gujarat University and suitable bidders shall be qualified for the next stage of the bidding based on their competence. This is a merit driven process whereby each bid shall be evaluated on technical criteria to identify capable bidders suitable for a high-quality state of art public facility. Gujarat University reserves the right to choose competent bidders based on its evaluation of the technical bids to move forward to the next stage of the bidding process. No communication regarding the process of evaluation shall be entertained. Decision of Gujarat University shall be final and binding to all bidders.
15. Bidders qualified by Gujarat University shall be eligible for the opening of the financial bid submitted on-line. Opening of the financial bid shall be on-line only. Same may be viewed by qualified bidders if they desire.
16. Financial bid shall be evaluated in terms of lowest over-all offer and the agency qualifying on this merit shall be treated as L1 bidder. Qualifying as L1 bidder does not grant any right to the bidder. Gujarat University reserves the right to accept/reject any/all bidders including the L1bidder.
- ~~17. Though negotiations with L1 bidder or any other bidder are avoidable as per CVC guidelines, considering the public nature of the project being taken up by academic institute; if need be, in the greater interest of the project, Gujarat University reserves the right to negotiate with L1 or any other bidder. No objection shall be entertained in case of any negotiation is taken into consideration for appointment of right agency at the rightcost.~~
18. At any stage of the bidding, Gujarat University reserves the right to seek clarification from any bidder to verify authenticity of the information provided by the bidder. If the information submitted is found to be false or misleading, Gujarat University reserves the right to seize the EMD amount submitted by the said bidder without offering any clarification/s for the same.
19. If it is observed that any bidder has provided false information with malafide intention of derailing and thus delaying the process, Gujarat University reserves the right to recover additional damages from the bidder and initiate the process of blacklisting the miscreant.
20. Other details can be seen in the bidding documents
21. Conditional EOI shall not be accepted. The registrar Reserves the right to reject any or all of the EOIs without assigning any reason thereof.

### **Description of the work:**

1. Offers are invited from reputed agencies to rent the vacant plot (as per the attached drawing) of Gujarat University popularly identified as Gujarat University Convention Grounds.
2. The bidding shall take place in two phases, i.e., technical bid and Financial bid.
3. The Technical Bid shall be submitted online as well physically to Gujarat University. The Financial Bid shall be ONLINE only. If a physical copy of Financial bid is sent to Gujarat University in any form, it shall lead to disqualification of the agency from the bidding process.

### **The offer from the agency shall include:**

1. A company profile showing similar experience
2. Turn-over (CA certified) and profit and loss account of last five financial years.
3. A demand draft in the favour of The Gujarat University of the amount of Rs. 50,00,000/- fifty lakhs only towards the Ernest Money Deposit (EMD). In case of the award of the contract, the EMD amount shall be withheld as interest-free Security Deposit, that shall be released within thirty days of completion of the contract.
4. Agency with average Turn-over less than 6 crores per year for the last three years in relevant business shall not be considered for the bidding.

### **Terms & Conditions:**

1. The agency shall quote for monthly rent for a period of 12 months only, payable by the 7<sup>th</sup> of each month. The bid shall be valid for a period of 120 days.
2. Non-payment of the rent on 7<sup>th</sup> of each month shall be considered as violation of the terms of contract and Gujarat University shall have the right to take any suitable action to safeguard the interest of the university. No appeal shall be allowed or permitted against the decision of Gujarat University under the circumstance of violation of the timely payment of the rent.
3. The agency shall be responsible for all taxes and all statutory liabilities resulting from the use of the land and shall pay all such dues in timely manner.
4. If any subsequent statutory liability arises, the agency shall be expected to pay all such dues within one week of identification of such dues. In case of defaulting with this clause, an additional penalty of Rs. 1,00,000/- (Rupees One lakh only) over and above the due amount plus interest as per the prevailing bank rates shall be payable to Gujarat University by the agency.
5. The agency shall make the offer based on the as-is condition of the ground. No additional infrastructural support shall be given by Gujarat University to the agency.
6. The agency shall develop its own electrical and water supply mechanism at its own cost.
7. The grounds shall be handed over to the agency for legal use only. If any civil or criminal illegality is recognized prima facie by Gujarat University authorities during their own investigations in to any such matter, the contract shall be instantly terminated and EMD amount shall be seized by Gujarat University.
8. The agency shall be fully responsible for all health, safety and environment laws, norms, rules, guidelines and any other statutory responsibility/liability and shall sign an agreement indemnifying Gujarat University from any liability, civil or criminal that arises from the use of the grounds by the agency.
9. The agency shall be completely responsible for the use of the ground by itself or any third-party including trespassers. The agency shall be solely responsible for act of any person on the rented grounds.
10. The Gujarat University authorities shall visit the grounds from time to time to verify and

check if the terms of the award are honored or not, and in case of any violation found, Gujarat University reserves the right to terminate the award on-the-spot and take the possession of the premises.

11. If the agency erects any structure or establishes any facility on the ground for its purpose, the same must be compliant with all the applicable rules and regulations. Gujarat University Shall Not be responsible for any violation any legal provisions.
12. The agency shall return the ground on the first day of the seventh month in clean condition and to the satisfaction of Gujarat University authorities.
13. If Gujarat University has to restore the ground to its original condition at a cost, the same shall be recovered from the Security Deposit. If the cost of restoration exceeds the SD amount, Gujarat University shall demand the same from the agency and the agency shall pay all such dues within a week from the demand raised by Gujarat University.



PART: II – FINANCIAL BID				
Name of work : EXPRESSION OF INTEREST FOR GUJARAT UNIVERSITY CONVENTION GROUNDS				
Sr NO	Description	Rate\month RS.	Months	Total Amount
1	Quote For Monthly Rent Inclusive of all taxes, GST and all statutory liabilities resulting from the use of the land as per the Tender Terms and condition.		12	
In Words :				

