



GUJARAT UNIVERSITY
Gujarat University Admission Committee (GUAC)

INFORMATION BOOKLET

(2023-24)

For

Five-Year Integrated Law Programme
B.Com.LLB.(Honors), B.Com.LLB , B.B.A.LL.B
for the Academic Year 2023-24



GUJARAT UNIVERSITY ADMISSION COMMITTEE

Gujarat University, Navrangpura, Ahmedabad 380 009.
12:30 PM To 4:00 PM

Visit us : <https://oas2023.guadmissions.in/>

Mob. : 8799185675, 9104548107 (for nearest help centre numbers see pages 17)



From the desk of Vice-Chancellor of Gujarat University



Since inception, Gujarat University has attempted to educate, nurture and shape the future of the students. The University is constantly improving the academic credentials by partnering with the global institutions. As a result of the efforts, Gujarat University has ranked 60 out of top 100 institutions of the country in the National Institute Ranking Framework (NIRF). Gujarat University is bringing innovations in the education and introducing multi-disciplinary and entrepreneurial courses.

The demand for the legal services is thriving in the country due to enhanced litigation and multiplication of judicial institutions. Lawyers require specialized knowledge to address the needs of modern legal services. In fact, the lawyers in India are awfully inadequate to provide such services. Viewing this situation, Gujarat University is offering integrated law programmes and creating legal professionals.

As integrated programme, Gujarat University offers B.Com. LL.B.(Honors), B.Com. LL.B. and B.B.A LL.B. course. Here, a student has the benefit to cover two courses under one academic programme. The students of the programme learn drafting, pleading and reasoning skills which are quite essential for the legal professions. We encourage students with the academic competence to join the university so that the alumni can contribute in the nation building process.

Since the year 2015, the centralized admission process is internet based and functional on virtual platforms. The Gujarat University has developed an Admission Booklet for students to disseminate admission related information such as procedures of form fill-up, list of affiliated colleges; IT enabled services, on line guidance in case of difficulties and reservation benefits for applicants. We assure the centralized admission process will be transparent, fair and hassle-free.

Welcome to Gujarat University.

Prof. (Dr.) Himanshu A. Pandya
Vice-Chancellor
Gujarat University



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KEY WORDS AND DEFINITIONS

Bank	A bank designated by GUAC for collection of registration charge and tuition fee
Course	Course under which candidate would be offered a seat
Counseling	Candidates Qualified for Counseling
Stream	Various streams like General / Commerce, Science
Help Center	A College or an Institute providing help to the candidate for training, registration, choice selection, locking etc.
Intake	Sanctioned Intake as per BCI (seats in a course)
Merit Number (Rank)	Unique Position of the counselees
Open Category	Seat available for all candidate participating in the counseling
Participating College or Institute	A College or an Institute participating in counseling
Reserved categories	SC, ST, SEBC, EWS, PH (sub category)
Seat matrix	A table showing the available seats and its bifurcation among different categories as per the reservation policy of the State. The seat matrix is prepared by college or institute, course and category-wise and confirmed and approved by BCI and Gujarat University.
Web based Counseling	Online Form Filling & Submission of Choices from any Internet point, approved by BCI and Gujarat University.

ABBREVIATIONS & ACRONYMS

GUAC	The Gujarat University Admission Committee
GU	Gujarat University, Ahmedabad
CBSE	Central Board of Secondary Education
CCR	Central Control Room of GUAC, Located at Gujarat University, Ahmedabad
GEN	General
HC	Help Center
IB	International School Board
ISCE	Indian School of Certificate Examination
MHRD	Ministry of Human Resources Development
M.Mar	Merit Marks
NIOS	National Institute of Open Schooling
NRI	Non Resident Indian
PH	Physically Handicapped (person with Physical Disability)
PI	Participating Institutes
SC	Scheduled Caste of Gujarat State
SEBC	Socially and Economically Backward Class of Gujarat State.
SF	Self-Financed
ST	Scheduled Tribe of Gujarat State
BCI	Bar Council of India
EWS	Economically Weaker Section



1. PREAMBLE

The Gujarat University is established in the year 1949 by The Gujarat University Act, 1949. As per the powers conferred in the said Act, Gujarat University has framed “The Gujarat University Five Years’ Integrated Law Programme Admission Rules, 2023”. The mission of the on line Centralized Admission is to carry out the on line counseling process in a fair and transparent manner for the academic year 2023-24. The admission process is conducted strictly on the basis of merit and the preference of the candidate.

Gujarat University has successfully launched web based online admission procedure. Online web-based admission process has proved to be most accurate, safe in the Pandemic Era, transparent and time and cost effective.



2. ADMISSION RULES

The Gujarat University Five Years' Integrated Law Programme

Admission Rules, 2023

In exercise of the powers of conferred by Section 4 read with section 22 of the Gujarat University Act, 1949, the Gujarat University hereby makes the following rules to regulate admission to various programs mentioned in 1.2 as follows, namely-

1. Short Title and Commencement

- 1.1. These rules shall be called the "The Gujarat University Five Years' Integrated Law Admission Rules, 2023".
- 1.2. These rules shall be applicable for granting admission to the students in Semester I of the Five Years' Integrated LL.B. Programme for the academic year 2023-24.
- 1.3. The Centers of Legal Education affiliated with Gujarat University offer following programmes in Five Years' Integrated Law Programme:
 - 1.3.1. B.Com.LL.B. (Five Years Integrated);
 - 1.3.2. B.Com.LL.B. Honors (Five Years Integrated);
 - 1.3.3. B.B.A.LL.B. (Five Years Integrated);
- 1.4. The aforesaid rules shall come into force from the 15th May 2023 and the earlier ordinances, rules and regulations contrary to these rules shall stand null and void for the program mentioned 1.3.

2. Definitions

- 2.1. In these rules, unless the context otherwise requires, -
 - 2.1.1. "University" means the Gujarat University constituted under the Gujarat University Act, 1949;
 - 2.1.2. "UGC" means University Grants Commission constituted under the University Grants Commission Act, 1956;
 - 2.1.3. "Rules" means "The Gujarat University Five Years' Integrated Law Programme, Admission Rules, 2023";
 - 2.1.4. "Admission Committee" means "Gujarat University Admission Committee" framed for centralized online admission of Gujarat University for programs mentioned in 1.3;
 - 2.1.5. "Admission" for the purpose of these rules means admission of candidates in the program mentioned in 1.3;
 - 2.1.6. "Gujarat Board" means the Gujarat Secondary and Higher Secondary School Examination Board established under section 3 of the Gujarat Secondary and Higher Secondary School Board Act, 1972 (Guj.18 of 1973);
 - 2.1.7. "School" means a higher secondary school (XII, 10+2 pattern);
 - 2.1.8. "University school" means a "university school" as defined in the Gujarat University Act, 1949;
 - 2.1.9. "Department" means a "university department" as defined in the Gujarat University Act, 1949;
 - 2.1.10. "College" or "institution" means a "university college", "degree college", "constituent college", "affiliated college" or "college" as defined in the Gujarat University Act, 1949;
 - 2.1.11. "Help Centers" means the Centre notified by the Admission Committee for facilitation of the candidate for online admission process;
 - 2.1.12. "Merit marks" or "percentage of marks" means the marks obtained in Theory Subjects by the candidate in his/her Board Examination divided by total marks of all theory subjects appeared in the examination, multiplied by 100;



- 2.1.13. “Qualifying examination” means the Higher Secondary School Certificate Examination, (Standard XII, 10+2 patterns) passed in the General, Commerce or Science Stream or equivalent examination.
- 2.1.14. “Website” means the official website of the Admission Committee to carry out online admission process;
- 2.1.15. “Supernumerary seats” means the seats which are termed as such by the University, UGC or other statutory body which are over and above the sanctioned intake of the programmes;
- 2.1.16. “Unaided” means self-financed;
- 2.1.17. “PI” means participating institution;
- 2.1.18. “Bar Council of India – Rules of Legal Education – 2008” (amended in the year 2015) means Rules on standards of legal education and recognition of degrees in law for the purpose of enrolment as advocate and inspection of Universities for recognizing its degree in law under sections 7(1)(h) and (i), 24(1)(c)(iii) and 49(1) (af), (ag) and (d) of the Advocates Act, 1961 made by the Bar Council of India in consultation with Universities and State Bar Councils;
- 2.1.19. “The Gujarat University Five Years’ LL.B. Programme” means Five Years’ Integrated LL.B. Programme approved by the Bar Council of India as well as the Gujarat University.
- 2.2. The words and expressions used in these rules but not defined shall have the same meanings as assigned to them in the Rules.

3. Acronyms

- 3.1. UGC-University Grants Commission
- 3.2. GU-Gujarat University
- 3.3. CBSE-Central Board of Secondary Education
- 3.4. CISCE-Council of Indian School Certificate Examination
- 3.5. IB-International Board
- 3.6. NIOS-National Institute of Open Schooling
- 3.7. B. Com- Bachelor of Commerce
- 3.8. BBA- Bachelor of Business Administration
- 3.9. PEC-Provisional Eligibility Certificate
- 3.10. PIO-Persons of Indian Origin
- 3.11. NRI-Non-Resident Indian
- 3.12. SC-Scheduled Caste
- 3.13. ST-Scheduled Tribe
- 3.14. SEBC-Socially and Economically Backward Class
- 3.15. EWS – Economic Weaker Section
- 3.16. PH – Physically Handicapped
- 3.17. B.Com.LL.B. (Bachelor of Commerce and Bachelor of Laws) Five Years Integrated
- 3.18. B.B.A.LL.B. (Bachelor of Business Administration and Bachelor of Laws) Five Years Integrated



4. Admission to various Five Years Integrated Law Programs

Admission to the first semester of the programs mentioned in 1.3 shall be given on the basis of merit list prepared by the Admission Committee taking into consideration the mandatory requirements of the Bar Council of India with regards to commencement of the teaching process. The admission process will commence from **June, 2023**.

5. Seats Available for Admission

For the purpose of admission to the first semester of the programs, available seats shall include all the sanctioned seats of the programs excluding 25% Management Quota in each Centre of Legal Education.

6. Eligibility for Admission

6.1. For the purpose of admission, a candidate must have passed the qualifying examination in the subjects prescribed by respective education board from time to time from-

6.1.1. the Gujarat Board;

6.1.2. the Central Board of Secondary Education;

6.1.3. Any other board recognized and approved by the competent authority.

6.2. A candidate who has passed the qualifying examination with minimum 45% marks in aggregate or equivalent grade shall be eligible for admission. The candidates belonging to Scheduled Caste (SC) and Schedules Tribes (ST) will be given exemption of 5% from the above criteria. (Minimum 40% for the candidates of SC and ST categories) and the candidate belonging to SEBC category will be given exemption of 3% (Minimum 42% for the candidate of SEBC Category);

Provided that such a minimum qualifying marks shall not automatically entitle a candidate to get admission in any of the Centre of Legal Education but shall only entitle the candidate concerned to fulfill basic criteria fixed by the Bar Council of India or other equivalent authority as well as the Gujarat University from time to time to apply for the admission.

6.3. A candidate who has passed the qualifying examination from Gujarat Board or Schools of Central Board in Gujarat State are not required to obtain Provisional Eligibility Certificate (PEC) through online process from Gujarat University before registration.

6.4. Students coming from Boards other than mentioned in 6.3 above are mandatorily required to obtain Provisional Eligibility Certificate (PEC) by online process from Gujarat University website before registration through link : <https://gujaratuniversity.studentscenter.in>

6.5. If a candidate has not passed SSC/HSC Examination from the board approved by the Government of Gujarat the Gujarat University shall have all the rights to refuse to grant Provisional Eligibility Certificate and admission of such candidate, if granted by any college shall automatically stand cancelled.

6.6. No student shall be allowed to simultaneously register for a law degree programme or any other programme with any other graduate or postgraduate or professional course run by the same or any other University or an Institute for academic or professional learning.

6.7. The maximum age for seeking admission is limited to 20 years as on 01.06.2023. However, in case of applicants from SC and ST categories the maximum age limit for seeking admission shall be 22 years as on 01.06.2023.

6.8. Merit list will be prepared on the basis of Theory marks obtained by a candidate in HSC Examination. However while ascertaining minimum eligibility criterion of a candidate, total marks (including Practical Marks) obtained by candidate in HSC exam will be considered.



7. Reservation of Seats

- 7.1. For the purpose of admission, the seats shall be reserved for the candidates who are of Gujarat origin and falling under the following categories and in following proportion, namely-
- 7.1.1. Scheduled Castes: 7 %
 - 7.1.2. Scheduled Tribes : 15%
 - 7.1.3. Socially and Economically Backward Classes (SEBC) : 27%
 - 7.1.4. Economically Weaker Section (EWS) 10% supernumerary as per BCI letter.
 - 7.1.5. Candidates who have passed Qualifying Examination from other than Gujarat Board and Central Board School outside Gujarat State : 5%
 - 7.1.6. Management Quota: 25%
 - 7.1.7. Physically Handicapped (Physically disabled) persons : 5 % among all categories
- 7.2. A candidate seeking admission on reserved seat shall be required to produce a Certificate of Caste issued by the Competent Authority of the State of Gujarat
Provided that the candidate belonging to socially and Economically Backward Classes (SEBC) shall be required to produce a certificate issued by the Competent Authority stating that non-inclusion of candidate in Creamy Layer in addition to the caste certificate. Such Non-Creamy Layer Certificate issued by the competent Authority shall be valid for Admission for the period of 3 years from the date of issuance or as notified by Government of Gujarat.
- 7.3. No caste certificate shall be valid unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 7.4. No certificate to the effect of non-inclusion in Creamy Layer shall be valid, unless it is duly stamped, signed and issued by the authority empowered by the Government of Gujarat.
- 7.5. If a candidate fails to upload the certificates of Caste/ Non Creamy Layer/ EWS as required within stipulated time, his/her candidature shall be considered for admission under unreserved category.
- 7.6. If a candidate of reserved category gets admission on unreserved seat in order of merits, he/she may be given admission on the unreserved seat according to his/her preference.
- 7.7. The admission of a candidate of a reserved category on a reserved seat shall be valid subject to the verification of caste certificate by the authority empowered by the State Government in this behalf. In case the caste certificate is found invalid on verification, he/she shall not have right to claim his/her admission on reserved seat and if he/she has already been granted admission, such admission shall be cancelled. Admission of such candidate may be continued in case of availability of vacant unreserved seats, subject to the condition of eligibility of merit.
- 7.8. After granting admission to all the candidates of reserved categories on respective reserved seats, the vacant reserved category seats of Scheduled Caste (SC) (if any) shall be transferred to the seats of Scheduled Tribes (ST) and similarly, the vacant reserved category seats of Scheduled Tribe (ST) shall be transferred to the seats of Scheduled Caste (SC) by the Admission Committee after having obtained sanction from the competent authority of the Gujarat University.
- 7.9. After having allotted admissions to all the candidates as mentioned in 7.8 above, the remaining reserved category vacant seats (if any) shall be transferred to the seats of General Category by the Admission Committee after having obtained sanction from the competent authority of the Gujarat University.

8. Reservation for Physically Disabled Candidates

5 % of the available seats in each category shall be reserved, in accordance with the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1



of 1996), for the persons with disability who can perform the academic activities in the respective program.

A candidate with disability shall have to upload certificate of disability issued and duly signed by the Civil Surgeon.

Explanation: “person with disability” means a person suffering from not less than 40% of any disability as certified by a competent medical authority.

9. General Rules for the Programme:

- 9.1. A candidate has to abide by the Rules and Regulations of the State of Gujarat, UGC, Gujarat University, Bar Council of India, other competent authorities, and the concerned Centre of Legal Education.
- 9.2. The medium of instruction of the programme shall be in English. The Examination shall also be engaged in English language.
- 9.3. No candidate shall be permitted to pursue other Graduation or Post Graduation Programme run by the Gujarat University or any other University or any courses run by the Professional Institutions.
- 9.4. After having obtained admission in any of the Centre of Legal Education, if a candidate is caught indulging in ragging, his/her admission will be cancelled by the Centre of Legal Education and the Fees will not be refunded. The guilty candidate shall also be responsible for all the consequences arising out of ragging activities.
- 9.5. Every candidate has to complete the internship as prescribed in the Bar Council of India – Rules of Legal Education, 2008 (amended Rules of the year 2015) during his/her study at the Five Years’ Integrated LL.B. Programme.
- 9.6. 70% attendance of the candidate must be required in each course during each term of 5 Years’ LL.B. Programme.
- 9.7. Five Years’ Integrated LL.B. Programme is a Full Time Programme offered by the Gujarat University and the candidates are not permitted to serve or to do any business or get employment during the time which is in direct conflict with the teaching hours of this programme.
- 9.8. In case a candidate has taken admission by way of misrepresentation, concealment or fraud and after having cleared Five Years’ Integrated Law Programme successfully, if the Bar Council of Gujarat refuses or denies to give *Sanad* to the candidate on any of the above grounds or similar, the Centre of Legal Education or the Gujarat University shall not be responsible and such candidate shall not claim any equity and if at all the degree of law is issued by the Gujarat University after having obtained such admission by way of misrepresentation, concealment or fraud, the same shall stand cancelled forthwith.
- 9.9. Any ordinances, rules, regulations or circulars of the Gujarat University passed earlier regarding admission at the Five Years’ Integrated LL. B Programme contrary to these Rules shall be considered as null and void.

10. Distribution of Seats between Candidates of Gujarat Board and other Boards

For the purpose of admission, the available seats shall be distributed based on the merit list as mentioned in 12.1:

- 10.1. 5% seats of available seats for admission shall be reserved for candidate who has passed qualifying examination from any board except Gujarat Board and CBSE from schools of Gujarat State (CBSE Gujarat) ;



11. Supernumerary Seats:

There shall not be any supernumerary seats (except 10% EWS category sanctioned by the BCI) other than the sanctioned seats to each Centre of Legal Education by the Bar Council of India as the same is not permissible under the Bar Council of India – Rules of Legal Education – 2008 (amended Rules of the year 2015). It is mandatory to upload the EWS certificate to get admission in the said category issued by the competent authority of the Government of Gujarat. The Certificate is valid for three years from the date of its issuance.

12. Preparation of Merit List

The merit list of the candidates who have applied for admission in the manner prescribed by the Admission Committee, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner, namely-

- 12.1. For the candidates who have passed the qualifying examination from any of the Boards mentioned in 6.1, percentage of marks obtained in Theory subjects appeared in the Board Examination shall be the merit marks.
- 12.2. The criteria for deciding merit order in case of candidates having equal merit marks shall be based on the following descending sequence, namely-
 - 12.2.1. Aggregate marks obtained in qualifying examination
 - 12.2.2. English subject marks in qualifying examination. If English is not taught as a subject but English is a medium of instruction, percentage of marks obtained in the theory subjects
 - 12.2.3. Aggregate marks of SSC Examination or equivalent examination
 - 12.2.4. Date of Birth (Age) – Less age will be given priority

13. Online Registration for Admission

- 13.1. The Admission Committee shall, by advertisement in the prominent newspapers widely circulated in the university area, by web-site or by such other means, as it may consider convenient, publish the date of registration, the list of Help Centers, dates and centers for career counseling, last date for submission of registration form, programs offered and such other information as may be necessary in this behalf.
- 13.2. A candidate seeking admission shall apply on-line, for the registration of his/her candidature, on the web-site, within the time limit specified by the Admission Committee.
- 13.3. For the purpose of registration, a candidate shall be required to make **on line Registration** on the link: <https://oas2023.guadmissions.in/>

By logging on to above mentioned link a candidate is required to enter his/her mobile and valid email Id and complete the process of Quick Registration by entering his/her particulars.

In quick Registration, the students are required to give their particulars like Name, Mobile Number and his/her e mail Id (student's own or his/her family member's Mobile and E mail id). After having entered above particulars, OTP will be sent to student's mobile and e mail id. The student can get registration by entering both OTP. Only two Registrations will be permissible from one Mobile. Candidate will be given Registration Number and password for the entire admission process. All messages will be given to the students on their registered Mobile and E mail Id. After Quick Registration the student will be directed to Bank Gateway for the purpose of on line payment of Registration Fees of Rs. 125/-. After On Line Payment of Rs. 125, the Registration Process charges, the student will be permitted to proceed further completing the Registration process.



- 13.4. After Quick Registration the students have to fill in their detailed information (including personal and academic details as well as uploading photograph, signature and marksheets–caste certificates of student).
- 13.5. A repeater (candidate of Gujarat Board or any other Board who has passed qualifying examination prior to March/April 2023), is required to upload the marks and the seat no. and there after upload the original mark sheet and all other required document depending on the category. A fresh candidate (first attempt) of Gujarat Board has to write only the seat Number, marks will be generated automatically in the system.
- 13.6. **Since the verification of the document is online, the students are instructed to invariably upload all necessary documents, Passport size Photo, signature and Mark sheets.**
- 13.6 **The candidates who have passed qualifying examination from any University other than the Gujarat University and have obtained Grade/CGPA/Credits in their mark-sheets shall have to upload alongwith their marksheets, Equivalent Percentage Certificate issued from the competent authority(with its sign and seal) of the concerned Board while making on line application and verification of Marks; otherwise the application of such candidates shall not be included in the merit list.**
- 13.7 **Thereafter, the Student has to choose the option of offered college. He/she can select the options of the college from the given list. It is compulsory to choose minimum two colleges for every student from the list. After having selected the colleges, it will be permissible for the student to add or delete the college selected. He/she can also change the preference/sequence of the colleges selected.**
- 13.8 After having entered all the particulars and selected appropriate colleges and their preference, the student should verify his/her details. In case of error, he/she can correct the error and/or upload remaining documents. After verifying the details, student has to click on the button of **LOCK**. Once LOCK button is clicked, no further changes in on line application form will be done.
- 13.9 The student will be then able to log in by entering into his registration number and password in order to view his form details and the offered allotment in each round of Merit List of on line allotment.

14. Admission Procedure :

The admission procedure shall be online in the following manner, namely-

- 14.1. The Admission Committee shall prepare merit lists of the eligible candidates who have applied under 14.2, after verification of the documents submitted under 14.4.
- 14.2 Initially the Provisional Merit List shall be displayed on the website of the Admission Committee and by such other means, as the Committee may consider convenient. In case of mistake in list, the Candidate may get it corrected online within stipulated time and in the manner prescribed in the notice uploaded on the website of the university.



- 14.3 The Admission Committee shall publish the schedule of online counseling program on its website, by advertisement in the prominent newspapers widely circulated in the university area, by website or by such other means, as it may consider convenient.
- 14.4 The candidate shall be required to indicate his/her order of choices of programs and Centers of Legal Educations online. Allotment of seats shall be made on the basis of merit, choice of the Candidate, category of the candidate, and availability of seats. The allotment of seats shall be published on the website. The candidates are required to obtain the print of the Allotment Offer Letter and Bank Fee Challan copies from the website.
- 14.5 The candidate shall be required to pay Rs. 5,000/- as part-payment towards fees, through online Payment process. The process of online payment shall be notified on the Admissions website at time of declaration of First Merit List. It will be mandatory for the candidate to make on-line part payment of Rs. 5000.
- 14.6 The candidate, for securing his/her admission, shall produce at the allotted Centre of Legal Education, the Admission Offer Letter, receipt of online part-payment of fees, all original documents and testimonials, for verification, within the time limit specified in the admission offer letter. In case, the candidate fails to produce the aforesaid required original documents within prescribed time limit, the admission offered to him/her shall be treated as cancelled.
- 14.7 In order to secure admission at the allotted Centre of Legal Education, the Candidate has to pay the remaining amount of fees at the allotted Centre of Legal Education within the stipulated time specified by the Admission Committee along with the offer of Admission and other necessary original documents and after having made part payment of fees online.
- 14.8 If a candidate wants to wait for the reshuffling round and does not want to secure admission at the first allotted Centre of Legal Education, then he/she must make on line part- payment of only ad hoc fees of Rs. 5000/- and opt for reshuffling. **(Here candidate need not have to pay any fees at the college allotted to him/her at the first round, if he/she doesn't want to take admission in the said institution and wait for reshuffling round).**
- If any candidate is not offered any Centre of Legal Education at the First Round, he/she may wait till the declaration of the reshuffling round.
- 14.9 At the reshuffling option candidate has to opt for the other Centre of Legal Education giving Fresh options/choices. Based upon the Candidate's merit, caste, choice, and availability of seats he/she may be allotted another Centre of Legal Education wherein he/she has to secure admission within the stipulated time with all necessary original documents and by paying the entire remaining amount of fees, failing which his/her offered admission at the reshuffling round shall automatically stand cancelled.
- 14.10 Where considerable number of seats fall vacant and it appears to the Committee to fill the vacant seats, it may conduct the on-line admission process for readjustment (reshuffling) of seats. The candidate opts to partake in reshuffling process, shall be considered for such admission. The candidate may either give option for up gradation of choices already given or submit new choices.



If the candidate gets admission on the basis of up-gradation or new choice, then his/her earlier admission shall be treated as cancelled.

15. Fee :

- 15.1 A candidate who is offered admission through centralized admission process at any Centre of Legal Education shall have to pay such remaining fees at the Centre of Legal Education where admission is offered, as determined by the Gujarat University in order to secure his/her admission within time prescribed by the Admissions Committee.
- 15.2 If a candidate, who has paid the fees after getting admission, gets his/her admission cancelled within 10 days of admission, his/her fees paid at the Centre of Legal Education, shall be refunded by the Centre of Legal Education as per the rules of that Center of Legal Education after completion of entire admission process after deducting 10% of the fees paid by the candidate.
- 15.3 If a candidate makes online part payment of Rs. 5000/- but does not secure admission at any college or he/she is not offered admission at any college, he/she will be refunded such part payment deducting 10 % of fees paid by him/her after completion of entire admission process by the GUAC in the Bank Account of the candidate as per the Bank particulars submitted by him/her while making on line registration.

16. Documents to be attached with the application :

- 16.1 The candidate shall, at the Center of Legal Education where admission is offered, submit the self-attested copies of the following documents along with the print out of the registration form while taking final admission. If required the admission committee may verify the documents which are uploaded with admission application. Candidate must bring all necessary Original documents/Mark sheets for the purpose of verification.
 - 16.1.1 SSC Examination (Std. X) Mark-sheet.
 - 16.1.2 HSC Examination (Std. XII) Mark-sheet.
 - 16.1.3 School Leaving Certificate (Showing date of Birth), Transfer Certificate or Migration Certificate
 - 16.1.4 Caste certificate for the candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Socially and Economically Backward Classes (SEBC) issued by the authority empowered by the Gujarat State Government in this behalf.
 - 16.1.5 Non Creamy Layer (NCL) certificate of the family, issued by the authority empowered by the State Government in this behalf. (Validity of such NCL Certificate shall be 3 years from the date of issuance of certificate) or as may be notified by government of Gujarat.
 - 16.1.6 EWS Certificate. The admission will be offered in EWS category depending upon the merit, preferences and availability of the seats of EWS category in each college. Each college is given only 10 % additional seats on its in-take capacity fixed by the Bar Council of India. 33 % seats shall be kept reserved for women out of total EWS category Seats.
 - 16.1.7 Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/competent Medical Authority, in case of a Physically Handicapped (Disabled) candidate.



16.1.8 The allotted Centre of Legal Education may retain any original certificate or testimonial, which it considers necessary until the admission process is completed. Such allotted Centre of Legal Education shall return the original certificate or testimonial to the candidate after completion of the admission process.

16.1.9 In the event of failure to submit original certificates and testimonials within the time limit as aforesaid, the provisional admission may be cancelled, and the security deposit may be forfeited.

17. Ineligibility for admission on production of false documents :

At any point of time the admission committee can verify the uploaded documents, During verification of documents or subsequently, if the Admission Committee, allotted Centers of Legal Education finds any certificate or testimonial or information submitted by any candidate, incorrect or false, the candidature of such candidate shall be cancelled for that year and he/she shall be disqualified for admission for the period of next two years.

18. Cancellation of Admission and Refund of Fee :

18.1 Any candidate who has paid online fees at the specified Bank and is unable to get admission in any college/does not get admission in any college the ad hoc fees will be deposited in the bank account given by the candidate while filling on line registration form after deduction of 10 % of the Ad-hoc Fees at the end of the entire Centralized Admission Process.

18.2 In case of cancellation of admission by the Admission Committee, due to administrative reasons, ineligibility to grant admission or any such other genuine reasons, the Centre of Legal Education in which the candidate was granted admission will refund the fee, to such candidate, as per the rules of respective institution.

18.3 In case of cancellation of admission due to failure of candidate to get himself reported at the allotted Centre of legal Education within the specified time limit as prescribed in Admission Offer Letter, such candidate shall not be refunded the fees paid.

19. Vacant Seats

19.1 After offering admission to all the candidates whose name appear in the merit list or after completion of Reshuffling Round of the admission process, if the seats remain vacant, such vacant seats shall be filled by the concerned Centre of Legal Education in accordance with the directions of the Admission Committee, in the manner prescribed in 19.2 under strict observation and supervision of Admission Committee.

19.2 In order to fill vacant seats after two rounds (First Round and Reshuffling Round), concerned Centre of Legal Education shall invite on-line application from the eligible candidates through the respective e mail Id of the College and prepare an inter-



common merit-list of all boards and upload the same on the college website as well as intimate the candidate whose name is listed in the merit list and complete the process of admission within the time specified by the Admission Committee and intimate the Admission Committee through the user id and password allotted to the concerned Centre of Legal Education.

- 19.3 Admission on vacant seats mentioned in 19.2 shall be completed within stipulated time period prescribed by Admission Committee taking into consideration the mandatory requirements of the Bar Council of India – Rules of Legal Education 2008 (amended in the year 2015). No admission shall be granted thereafter.

20. Seat Matrix

Every institute shall be required to submit detailed Seat Matrix referring to distribution as mentioned in 7.1 within stipulated time period as specified by the Admissions Committee.

21. Penalty

Any breach of any of the provisions of the Rule or any directions issued, by the Admission Committee time to time, by any person shall be liable to penalty which shall be decided by the Admission Committee.

22 Clarification regarding implementation of NEP 2020 :

As Three Years' LL.B. Programme is a professional Programme, the structure of the programme will depend upon the circulars and instructions published by the Bar Council of India time to time. At present this programme is divided into six semesters. However, the Bar Council of India may change the structure of this programme pursuant to New Education Policy 2020. In such circumstances, this programme structure may be changed by the Gujarat University and the colleges affiliated with it. Such changes, if done shall be binding to the students admitted in any law college affiliated with the Gujarat University.

23 Interpretation :

In implementation of the provisions of these rules, if any difficulty or question arises as to the interpretation of any provision, the decision of the Admission Committee shall be final. However, while interpreting any such provisions of these rules, the Admission Committee shall take into consideration the mandatory provisions of the State Government, Gujarat University as well as the Bar Council of India – Rules of Legal Education -2008 (amended in year 2015) and other circulars, letters as well as the directions issued by the Bar Council of India from time to time. Any dispute arises will fall under Ahmedabad City Jurisdiction only.

Registrar
Gujarat University



3. LIST OF HELP CENTRES

1. **Ananya Institute of Law & Commerce (College Code 638)**
Opp. Sindbad Hotel, Ahmedabad-Mehsana Highway, Kalol (N.G.) - 382721.
Ph. : (02764) 292777 M. : 9737888752

2. **Centre of Excellence, University School of Law, Gujarat University (College Code 425)**
Gujarat University, Nr. Dada Sahib Pagla, University Campus
Ph. 079 27913797 M. : 9016121135

3. **L. J. School of Law (College Code 637)**
L.J. Campus, Between Sarkhej-Sanand Circle, & Kataria Motors,
S. G. Road, Ahmedabad - 382210.
M. 6354625665

TIMING FOR ALL HELP CENTERS: 9:30 AM TO 2:30 PM



4.. PREVENTION AND PROHIBITION OF RAGGING

OBJECTIVES:

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students.

WHAT CONSTITUTES RAGGING?

Ragging constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

MANDATORY DISCLOSER:

1. Ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.



2. The **Appendix-I** should be filled up and signed by the candidate to the effect that he / she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and / or abetting ragging, is liable to be punished appropriately.
3. The **Affidavit-II** should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and / or abetting ragging.
4. A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he / she is also aware of the law in this regard and agrees to abide by the punishments meted out if he / she is found guilty of ragging and / or abetting ragging.
5. The first year students should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
6. A student securing admission to a particular institute shall have to submit concern affidavits to the principal of institute.

ACTIONS TO BE TAKEN AGAINST STUDENTS FOR INDULGING AND ABETTING RAGGING IN ALL GOVERNMENT, GRANT-IN-AID AND UNaid COLLEGES/ INSTITUTES AND ALL SCHOOLS AND DEPARTMENTS OF UNIVERSITY:

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
4. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:
 - a. Cancellation of admission
 - b. Suspension from attending classes
 - c. Withholding / withdrawing scholarship / fellowship and other benefits
 - d. Debarring from appearing in any test / examination or other evaluation process
 - e. Withholding results
 - f. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - g. Suspension / expulsion from the hostel
 - h. Rustication from the institution for period ranging from 1 to 4 semesters
 - i. Expulsion from the institution and consequent debarring from admission to any other institution.
 - j. Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

An appeal against the order of punishment by the Anti-Ragging Committee shall lie,

1. In case of an order of an institution, affiliated to or constituent part, of the University, to the Vice-Chancellor of the University;
2. In case of an order of a University, to its Chancellor.



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3. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
 4. The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the University from time to time.

Note: In addition to the above information students are advised to see <https://antiragging.in> for latest Provisions of it.



APPENDIX - I: AFFIDAVIT BY THE STUDENT

I, _____ (full name of student with admission / registration / enrolment number) s/o - d/o Mr. _____

1. Having been admitted to _____ (name of the institution) _____ (address) have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I am aware as to what constitutes ragging.
3. I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a. I will not indulge in any behavior or act that may be constituted as ragging under the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this _____ (day) of _____ (month) _____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this _____ (day) of _____ (month) _____ (year), after reading the contents of this affidavit.



APPENDIX - II: AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian)
father / mother / guardian of _____ (full name of student)
having admission / registration/enrolment number _____.

1. Having been admitted to _____ (name of the College or Institution), have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I am aware as to what constitutes ragging.
3. I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a. My ward will not indulge in any behavior or act that may be constituted as ragging under the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Regulations.
5. I hereby affirm that, if found guilty of ragging, my word is liable for punishment according to the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my word has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name: _____

Address: _____

Telephone/Mobile No: _____



VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this _____ (day) of _____
(month) _____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this _____ (day) of _____
(month) _____ (year), after reading the contents of this affidavit.



5. List of Integrated Law Colleges

Sr. No.	Program	College	Type of College	Mode of Education	Time	Medium	Group	Intake
01	B.Com.LL.B (Integrated)	Ananya Institute of Law & Commerce Opp. Sindbad Hotel, Ahmedabad-Mehsana Highway, Kalol (N.G.) - 382721. Ph. : (02764) 292777 M. : 9737888752 E-Mail: ananyacollegeoflaw@gmail.com	Self-Finance	Co-Education	Morning	English	B.Com.LL.B.	120 + 12 EWS (Supernumery) = 132
02	B.Com.LL.B (Hons.) (Integrated)	Centre of Excellence University School of Law, Gujarat University, Nr. Dada SahebnaPagla, University Campus, Navrangpura, Ahmedabad – 380 009 Ph. 079 27913797 M. : 9016121135 E-mail: centreofexcellencegu@gmail.com	Self-Finance	Co-Education	Morning	English	B.Com.LL.B. (Hons.)	120 + 12 EWS (Supernumery) = 132
03	B.B.A.LL.B (Integrated)	L. J. School of Law L.J. Campus, Between Sarkhej-Sanand Circle, & Kataria Motors, S. G. Road, A'bad- 382210. M. 6354625665 E-mail : ljsl@ljinstitutes.edu.in	Self-Finance	Co-Education	Morning	English	B.B.A.LL.B.	120 + 12 EWS (Supernumery) = 132



6. List of Integrated Law Colleges along with their fees for Semester I

Sr. No.	Program	College	Semester Fees	University Development Fees (ONE-TIME)	Total Fees to be paid for Semester 1
01	B.Com.LLB (Integrated)	Ananya Institute of Law & Commerce	50,000	5,000	55,000
02	B.Com.LL B (Hons.) (Integrated)	Centre of Excellence University School of Law, Gujarat University	37,500	---	37,500
03	B.B.A.LL.B (Integrated)	L. J. School of Law	50,000	5000	55,000



7. PROPOSED KEYDATES FOR FIVE YEARS' INTEGRATED LAW ADMISSION PROGRAMME Year 2023-24

1. PROPOSED KEY DATES (SCHEDULE)

Key Dates for On Line Admission Process of Integrated Law Programme will be uploaded later on the website of the Gujarat University.