



GUJARAT UNIVERSITY

Estd. 1949

User Guide

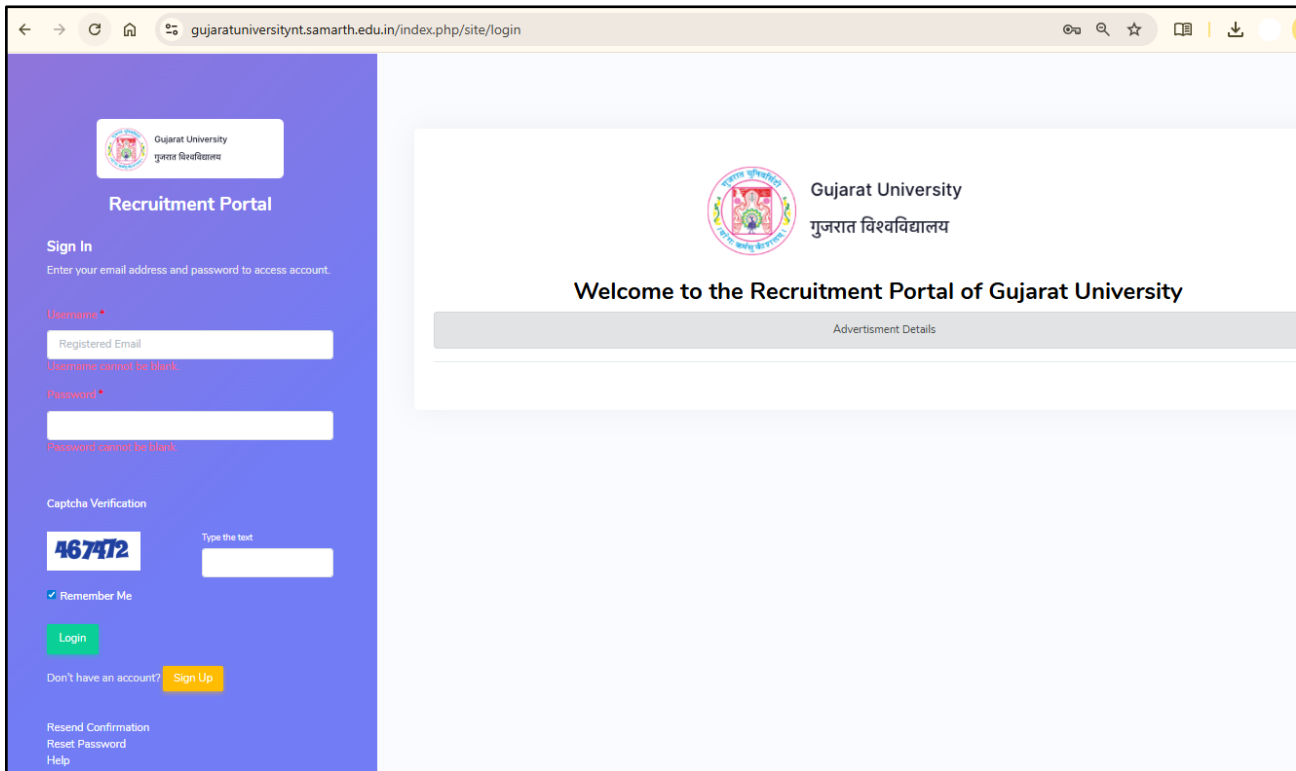
For

Admin Recruitment 2025-26

Step by step guide to fill online Application Form for Administrative posts:

The candidate has to access the recruitment dashboard by clicking on the provided link.

<https://gujaratuniversitynt.samarth.edu.in/index.php/site/login>



Sign-Up Process

The candidate is required to **sign up** to initiate the recruitment process by clicking on Sign Up button on home page or using the link - <https://gujaratuniversitynt.samarth.edu.in/index.php/site/signup>


During the sign-up process, the candidate must:

- Enter their primary email ID
- Generate a password
- Enter their mobile number
- Enter the captcha code displayed on the screen

Upon successful sign-up, the candidate will receive a confirmation email from Gujarat University (GU) on their registered email ID. The email will contain a verification link. By clicking on this link, the candidate will be redirected to the recruitment portal.

Kindly note that the candidate can apply for multiple posts using same registration credentials. The candidate have to pay separate application fee for each application.

← → ↻ 🏠 🌐 gujaratuniversitynt.samarth.edu.in/index.php/site/signup 🔍 ☆ 📖 ⬇️



Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Recruitment Portal

Sign Up
Don't have an account? Create your account, it takes less than a minute

Email *


Confirm Email *

Password (Minimum 8 characters) *

Confirm Password *


Mobile *

Captcha Verification



Already have account?

[Resend Confirmation](#)




Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Welcome to the Recruitment Portal of Gujarat University

Advertisement Details





Gujarat University
noreply@samarth.edu.in

Date: 29-12-2025 11:57:54

Subject: verification_mail

GUJARAT UNIVERSITY

Dear Applicant,

You have registered for Recruitment in Gujarat University

Your login account details are as follows:
Registered Email id: laxile4630@mekuron.com
Username: laxile4630@mekuron.com

Please click on the following link to verify your email and confirm your registration.

Link: **REGISTRATION FOR RECRUITMENT IN Gujarat University**
or copy and paste the following URL in your browser

<https://gujaratuniversitynt.samarth.edu.in/index.php/site/confirm-email?id=YkdGNGFXeGxORFI6TUVCdFpXdDFjbT11TG1OdmJRPT0%3D>

Please retain your login credentials for future references.

Gujarat University

DISCLAIMER: YOU ARE RECEIVING THIS EMAIL BECAUSE YOU HAVE REGISTERED YOUR EMAIL WITH GUJARAT UNIVERSITY.



The candidate can login by entering their username & password using the provided Login URL :

<https://gujaratuniversitynt.samarth.edu.in/index.php/site/login>

gujaratuniversitynt.samarth.edu.in/index.php/site/login

Successful email confirmation.Please login to start your application process.

Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Recruitment Portal

Sign In
Enter your email address and password to access account.

Username *

laxile4630@mekuron.com

Password *

.....

Captcha Verification

46712

Type the text

☒ Remember Me

Login

Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Welcome to the Recruitment Portal of Gujarat University


Advertisement Details

After logging in, the candidate will be redirected to the home page of the portal.

Post Selection and Application

On the home page, the candidate must select the following details from the respective drop-down menus:

- Post
- Organizational Unit (OU)
- Advertisement Number
- Category
- PwD (if applicable)
- After selecting the required details, the candidate can apply for the post.


Ojiprat University
ojiprat.edu.in

Important Information

laxile4630@mekuron.com

Post Department Selection

Post *

Technical Assistant Admission

Organizational Unit *

University Campus

Advertisement No *

Testing2025

Candidate's Category *

Unreserved[UR]

Pwd *

Not Applicable

Category

Unreserved[UR]

Vacancy

1


☒ I have read the advertisement and I fulfil the essential qualification prescribed for the post *

Apply

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Personal Details

The candidate must fill in their personal details as displayed on the screen and save the information. After saving, the candidate can preview the entered details. If any changes are required, the candidate may click on **Edit Details**; otherwise, they can proceed to the next section.


Ojiprat University
ojiprat.edu.in

Important Information

laxile4630@mekuron.com

NAVIGATION

Home

Personal Details

Education

Experience

Research

Miscellaneous

NOC & Declaration

Additional Field

Uploads

Preview

Submission

1. Personal details

Change Category

Salutation

M

First Name *

Taarak

Middle Name

Last Name

Mehta

Gender *

Male

Nationality *

Indian

Date of Birth *

01-01-1997

Marital Status

Single

PAN/Passport/DL/Voter ID *

CTTPD1234W

Father's Name

Someshwar

Spouse's Name

Mother's Name

Country Code

India (91)

Mobile No. *

7018602912

Country Code


India (91)

Area/STD Code

Landline Phone No.

Are you Ex Serviceman?

No



NAVIGATION

- Home
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India (91)

Are you Ex Serviceman?

No

Address for Correspondence

Address Line 1 *

Street 1

Address Line 2 *

Block 1

Country *

India

State/UT *

Himachal Pradesh

City *

Ahmedabad

Pin *

123321

Save

Permanent Address ☒ Same as correspondence address

Address Line 1 *

Street 1

Address Line 2 *

Block 1

Country *

India

State/UT *

Himachal Pradesh

City *

Ahmedabad


Pin *

123321

Cancel

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NAVIGATION

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Saved successfully you can move to next section

1. Personal details

Edit Details

Candidate's Name	Mr. Taarak Mehta
Mother's Name	
Father's Name	Someshwar
Spouse's Name	
Age (as on 2025-07-02)	28 years, 06 months, 01 days
Date of Birth	01-01-1997
Nationality	Indian
Gender	Male
Category	Unreserved(UR)
PWD Category	Not Applicable
PAN/Passport/DL/Voter ID	CTFPD1234W
Marital Status	Single
Phone No	91
Mobile No	91 7018602912
Ex Serviceman	No
Address for Correspondence	Permanent Address
Street 1 Block 1 Ahmedabad, Himachal Pradesh 123321, India	Street 1 Block 1 Ahmedabad, Himachal Pradesh 123321, India

Next Section


Educational Details

In the next section, the candidate must enter their educational qualifications, such as:

- 10th(X)
- 12th(XII)

- Graduation
- Other relevant qualifications

After saving the details, the candidate can proceed to the next section.


Ojiprat University
www.ojipratuniversity.com

Important Information
laxile4630@mekuron.com

NAVIGATION

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2.1 Schooling Details
Edit

Examination	Year of Passing	Main Subject	Grade/Marks	Percentage/Grade	School/College	Board/University
10th/SSC/Matric	2012	General	CGPA	9.5	NPS	CBSE
12th qualification	2014	PCM	Percentage	89.3	NPS	CBSE
Diploma qualification			-			


2.2 Graduation Details

#	Degree Name	Main Subject	Grade/Marks	Percentage/Grade	Year	University/Institution	State/Union Territory	Country	Action
1	B.Com.	Commerce	CGPA	9.0	2019	CUG	Gujarat	India	Delete

2.3 Post-Graduation Details
Add

#	Degree Name	Main Subject	Grade/Marks	Percentage/Grade	Year	University/Institution	State/Union Territory	Country	Action
---	-------------	--------------	-------------	------------------	------	------------------------	-----------------------	---------	--------




Ojiprat University
www.ojipratuniversity.com

Important Information
laxile4630@mekuron.com

NAVIGATION

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2.5 Ph.D. Details

#	Status	Date	Thesis Title	University/Institution	Action
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Save & Add

2.6 Other Qualifications, if any
*Add ITI/Diploma/Certificate and Other degree detail here.
Add


#	Title	Date	Description	University/Institution	Division	Percentage/CGPA/Grade	Action
---	-------	------	-------------	------------------------	----------	-----------------------	--------

Next Section

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Work Experience and Employment Details

The candidate must enter relevant work experience and current employment details, save the information, and proceed to the next section.



Osun State University

NAVIGATION

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3.1 Relevant Work Experience

Add

#	Type	Name of Organization/Institution	Profile Details	Designation	Pay Band and Grade Pay(6th CPC)/Equivalent	Pay Level(as per 7th CPC)/Equivalent	Type of employment	From	To	Experience	Action
---	------	----------------------------------	-----------------	-------------	--	--------------------------------------	--------------------	------	----	------------	--------

3.2 Present Employment Details

Name of the Post

Type of appointment

Select

Date of Appointment

Select Date

Employer's Name

Pay Band and Grade Pay(6th CPC)/Equivalent

Pay Level/Equivalent

Gross Emoluments

Age of retirement in the Present Post

Date of retirement in the Present Post

Select Date

Whether you are receiving any pension

Select

Save

Next Section



3.1 Relevant Work Experience

#	Type	Name of Organization/Institution	Profile Details	Designation	Pay Band and Grade Pay(6th CPC)/Equivalent	Pay Level(as per 7th CPC)/Equivalent	Type of employment	From	To	Experience	Action
---	------	----------------------------------	-----------------	-------------	--	--------------------------------------	--------------------	------	----	------------	--------

3.2 Present Employment Details

Name of the Post

Date of Appointment

Select Date

Pay Band and Grade Pay(6th CPC)/Equivalent

Gross Emoluments

Date of retirement in the Present Post

Select Date

Save

Add Relevant Experience

Wipro

Profile Details

Assistant

Designation

Assistant

Pay Band and Grade Pay(6th CPC)/Equivalent

6

Pay Level(as per 7th CPC)/Equivalent

6

Type of employment

Permanent

From

01-12-2019

To

01-12-2022

Add


Close

Important Information

laxide4630@mekuron.com

Add





Gurukul University
guru@redhills.com

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3.1 Relevant Work Experience

Add

#	Type	Name of Organization/Institution	Profile Details	Designation	Pay Band and Grade Pay(6th CPC)/Equivalent	Pay Level(as per 7th CPC)/Equivalent	Type of employment	From	To	Experience	Action
1	Technical	Wipro	Assistant	Assistant	6	6	Permanent	2019-12-01	2022-12-01	03 years, 00 months, 01 days	Delete

3.2 Present Employment Details

Name of the Post

SE

Type of appointment

Contractual

Date of Appointment

01-07-2025

Employer's Name

GU

Pay Band and Grade Pay(6th CPC)/Equivalent

7

Pay Level/Equivalent

7

Gross Emoluments

60000

Age of retirement in the Present Post

60

Date of retirement in the Present Post

Select Date


Whether you are receiving any pension

No

Save

Research Details

The candidate may add research details if applicable. If not required, this section can be skipped.



Gurukul University
guru@redhills.com

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Important Information

laxile4630@mekuron.com

4.1 Research Papers / Review Articles / Conference Proceedings (In Related Areas Only) , if any (Optional).

Add

#	Publication Type	Title of the Paper	Journal Name/Page Numbers	Journal(s) Index	Impact Factor	ISSN/ISBN No.	DOI	Volume Number	Issue Number	Refereed	Author	Year	Action
---	------------------	--------------------	---------------------------	------------------	---------------	---------------	-----	---------------	--------------	----------	--------	------	--------

4.2 Research Publications - Books,Chapters, Edited work, Articles etc. (In Related Areas Only) , if any (Optional).

Add

#	Publication Type	Title	ISSN/ ISBN No.	Refereed	Author/Co-Author	Publisher (city/country)	Year	Action
---	------------------	-------	----------------	----------	------------------	--------------------------	------	--------

4.3 Research Projects, if any (Optional).

Add

#	Title	Major/Minor	Period (Months)	Total Grant/Funding received(Rs.)	Name of Sponsoring/ Funding Agency	Outcome of the Project	Action
---	-------	-------------	-----------------	-----------------------------------	------------------------------------	------------------------	--------

Next Section

Miscellaneous Information


The candidate must enter the required miscellaneous information and submit the section.

The screenshot shows the '5.1 Miscellaneous Information' form. The left sidebar contains a navigation menu with 'Miscellaneous' highlighted. The form fields include: 'Time required for joining (in days) ? *' with a text input containing '30'; 'Do you have Computer Proficiency Certificate? *' with a dropdown menu showing 'Yes'; 'Kindly describe your contribution to institutions where you have worked ?' with a large text area; 'What makes you suitable for the post you have applied ?' with a large text area; and 'Honours and awards (if any)' with a large text area.



The screenshot shows the 'Disclosure' section of the form. It includes five questions, each with radio button options for 'No' and 'Yes':
1. 'Have you been debarred or punished for adopting unfair means in any Examination by the Institution/Board/University? *' (No selected)
2. 'Have you ever been involved in any administrative malpractice? *' (No selected)
3. 'Have you ever been involved in any financial irregularity? *' (No selected)
4. 'Were you ever discharged or dismissed from any previous employment? *' (No selected)
5. 'Is there any pending or contemplated disciplinary proceedings against you? *' (No selected)
At the bottom right, there are 'Submit' and 'Cancel' buttons. The footer text reads: 'Designed and Developed by Samarth eGov| Content Provided by 02025'.



 Ojipat University
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Important Informationlaxile4630@mekuron.com


5.2 Languages Known

Back

#	Language Known	Speak	Read	write	Action
1	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div>Save & Add</div>
2	Gujarati	Yes	Yes	Yes	<div>Delete</div>
3	Hindi	Yes	Yes	Yes	<div>Delete</div>

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 Ojipat University
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Have you ever been involved in any financial irregularity?	No	Description: NA
Were you ever discharged or dismissed from any previous employment?	No	Description: NA
Is there any pending or contemplated disciplinary proceedings against you?	No	Description: NA

5.2 Languages Known

Edit Details


#	Language Known	Speak	Read	write
1	Gujarati	Yes	Yes	Yes
2	Hindi	Yes	Yes	Yes

Next Section

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NOC & Declaration

If applicable, the candidate may add NOC and declaration details. Otherwise, this section can be skipped by selecting the appropriate checkbox. After saving, the candidate can proceed to the next section.



Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Important Information

laxile4630@mekuron.com

NAVIGATION

- Home
- Personal Details
- Education
- Experience
- Research
- Miscellaneous
- NOC & Declaration**
- Additional Field
- Uploads
- Preview
- Submission

6. No Objection Certificate

Please select the check box if NOC is not available (Advance Copy) ☐

NOC Issuing Authority

University

Place

Gujarat

Designation

Registrar

Date of Issuance

01-11-2025

Address

Gujarat


Declaration

I declare that the statements made in this Application Form are correct and true and also complete to the best of my knowledge and belief. I am aware that if at any stage it is found that the statements made are not true or are incomplete/misleading, my candidature is liable to be cancelled

Save

Cancel





Gujarat University
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Important Information

laxile4630@mekuron.com

NAVIGATION

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No Objection Certificate

[Edit Details](#)

No Objection Certificate

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for.

NOC Issuing Authority	University	Designation	Registrar	Place	Gujarat
Date of Issuance	01-11-2025	Address	Gujarat		


Declaration

I declare that the statements made in this Application Form are correct and true and also complete to the best of my knowledge and belief. I am aware that if at any stage it is found that the statements made are not true or are incomplete/misleading, my candidature is liable to be cancelled

[Proceed to Next Section](#)

Document Upload

The candidate must upload all required documents in the specified formats (such as JPG, PDF, etc.). After uploading the documents, the candidate can proceed to the next section.


Ojiprat University

gates to Realization

Important Information
laxile4630@mekuron.com

NAVIGATION

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- Uploads
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- Submission

Note : Relevant document supporting all section are compulsory


7.1 Personal Information Upload

Photo (Passport Size Only) (Only jpg/jpeg/png files of minimum size 20 KB, maximum size 100 KB each are accepted)	Select file	View File	Delete
Signature (Only jpg/jpeg/png files of minimum size 20 KB, maximum size 100 KB each are accepted)	Select file	View File	Delete
X th Certificate (indicating DOB) (Only jpg/jpeg/png/pdf files of minimum size of 100 KB and maximum size 500 KB each are accepted)	Select file	View File	Delete
PAN/Passport/DL/Voter ID (ID Proof) (Only jpg/jpeg/png/pdf files of minimum size of 100 KB and maximum size 500 KB each are accepted)	Select file	View File	Delete
No Objection Certificate (Only jpg/jpeg/png/pdf files of minimum size of 100 KB and maximum size 500 KB each are accepted)	Select file	View File	Delete

Additional Uploads (Only jpg/jpeg/png/pdf files of maximum size 500 KB each are accepted)

Not Applicable




Ojiprat University

gates to Realization

NAVIGATION

- Home
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- NOC & Declaration
- Additional Field
- Uploads
- Preview
- Submission

Xth Certificate

Select file

View File

Delete

Xth Certificate

Select file

View File

Delete

Graduation Upload

#	Details				
1	B.Com. Commerce	Final Marks Card	Select file	View File	Delete
		Degree	Select file	View File	Delete

Post Graduation Upload: Not Applicable

Other Education Upload: Not Applicable


7.3 Upload experience certificate/appointment order with the pay scale (Only jpg/jpeg/png/pdf files of maximum size 500 KB each are accepted)

#	Details	Select file (Experience Certificate)		Select file (Last Pay certificate /Gross Salary Certificate)		
1	Wipro Assistant 2019-12-01 2022-12-01	Select file	View File	Delete	Select file	View File Delete

Next Section

Application Preview and Declaration

The candidate will be able to preview the complete application form. To proceed further, the candidate must select the declaration checkbox.



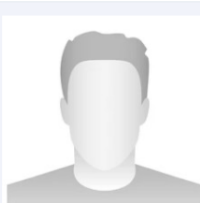
Odpur University
ગણતંત્રીય વિદ્યાપીઠ

Important Information
laxile4630@mekuron.com


NAVIGATION

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Miscellaneous
NOC & Declaration
Additional Field
Uploads
Preview
Submission

Personal details

Candidate's Name	Mr. Taarak Mehta	 
Mother's Name		
Father's Name	Someshwar	
Spouse's Name		
Age (as on 2025-07-02)	28 years, 06 months, 01 days	
Date of Birth	01-01-1997	
Nationality	Indian	
Gender	Male	
Category	Unreserved(UR)	
PWD Category	Not Applicable	
PAN/Passport/DL/Voter ID	CTTPD1234W	
Marital Status	Single	





Odpur University
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NAVIGATION

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Submission

Online Education Experience (In Year)

No Objection Certificate

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for.

NOC Issuing Authority	University	Designation	Registrar	Place	Gujarat
Date of Issuance	01-11-2025	Address	Gujarat		

Declaration

I declare that the statements made in this Application Form are correct and true and also complete to the best of my knowledge and belief. I am aware that if at any stage it is found that the statements made are not true or are incomplete/misleading, my candidature is liable to be cancelled


☒ I agree to the terms and condition as mentioned in the said advertisement and recruitment rule of the University/Institute

Next Section

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Final Submission

The candidate must select the category under which they are applying for the post and click on **Proceed for Submission**.


Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Important Information

laxile4630@mekuron.com

NAVIGATION

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Additional Field
Uploads
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Submission

Select category to apply

☒ Unreserved(UR)


Proceed for Submission

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Payment Process

After submission, the candidate will be redirected to the payment process.

- No changes will be allowed in the application form once the payment process is completed.
- The candidate must click on **Proceed to Pay GujaratUniversity_NT**.
- The candidate will be redirected to the payment gateway, where they can choose a suitable payment option and complete the transaction.


Gujarat University
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Important Information

laxile4630@mekuron.com

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Proceed For Payment

Applicant Name	Taarak Mehta
Post	Technical Assistant Admission
Department	University Campus
Advertisement No.	Testing2025
Email Address:	laxile4630@mekuron.com
Reference Number:	GUNT834
Category:	Unreserved(UR)
Applied for:	Unreserved(UR)
Payment of:	₹ 1.00

No change/modification will be allowed in the application form, once payment is done!

Proceed to Pay: gujaratuniversitynt_NT



As per RBI Guidelines all cards (physical and virtual) shall be enabled for use only at contact-based points of usage [viz. ATM's and Point of Sale (POS) devices]

Payment Details

Debit/Credit/Prepaid Cards

Banking Connect (Net Banking)

UPI

Wallets

NEFT

SBI Branch Payment

Please ensure that your card is enabled for online (E-Commerce) transactions
कृपया सुनिश्चित करें कि आपका कार्ड (ई-कॉमर्स) लेनदेन के लिए सक्रम है

Card Number

Name of the card holder

Expiry Date/Valid Thru

Month

Year

CVV/CVC 4-DBC

☒ Use your GSTIN for claiming input tax (Optional)

Pay Now

Cancel

Order Summary

Kindly note Order No.

Order No.: 69_NT_FEE

Merchant Name: GUJARAT UNIVERSITY

Amount: 1.00

Processing fee:

GST:

Total:

APM ID: PG_TRAN_396

You can check the transaction status using the following link - [Click Here](#)



ng Bank/Card application or contact their bank/branch to enable the Card for Card not Present Transaction.

Payment Details

Debit/Credit/Prepaid Cards

Banking Connect (Net Banking)

UPI

Wallets

NEFT

SBI Branch Payment

Please select UPI payment option

☐ Enter UPI ID

☒ UPI QR

☒ Use your GSTIN for claiming input tax (Optional)

Pay Now

Cancel

Please Note:

Additional charges may apply for payments made via Credit Card, Credit Line or Pre-Paid Instruments using UPI.

Order Summary

Kindly note Order No.

Order No.: 44_NT_FEE

Merchant Name: GUJARAT UNIVERSITY

Amount: 1.00

Processing fee: 0.00 INR

GST: 0.00 INR

Total: 1.00 INR

APM ID: PG_TRAN_396

You can check the transaction status using the following link - [Click Here](#)

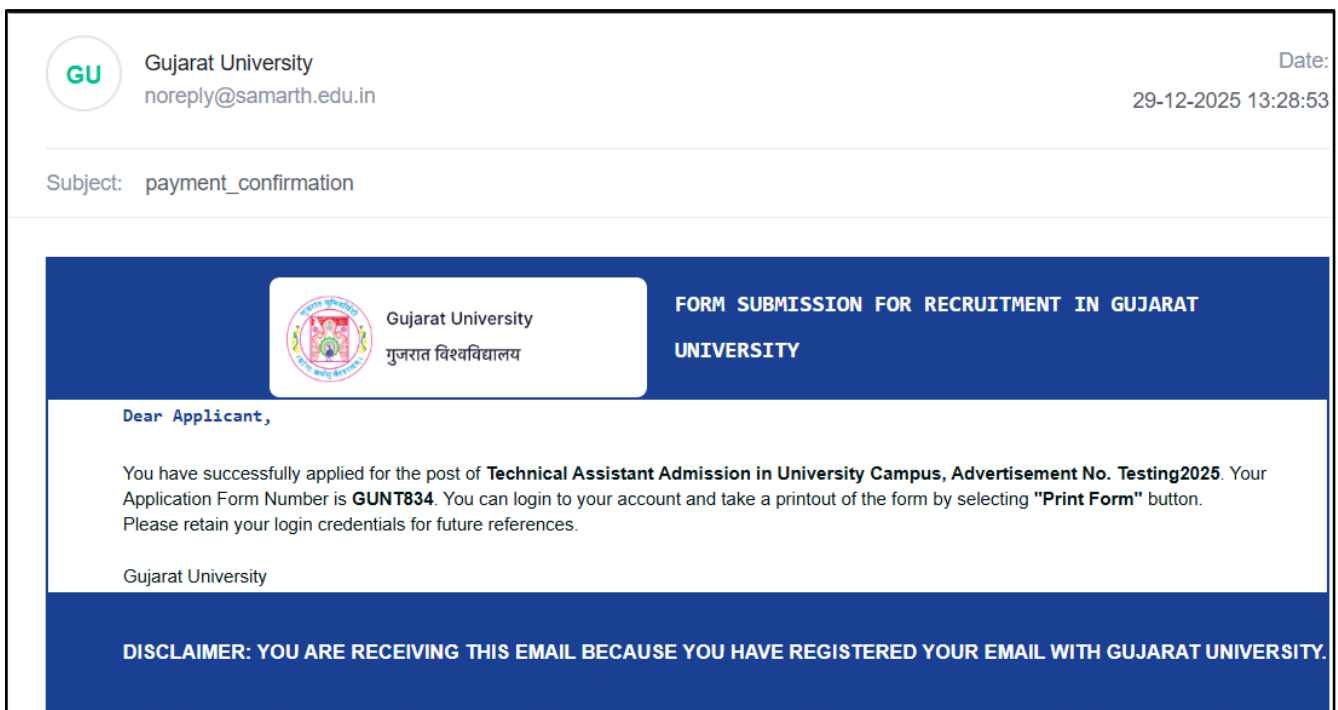




Confirmation and Download

Upon successful payment, the candidate will be redirected to the home page and will receive a confirmation email regarding the successful submission of the application form.

The candidate can download the submitted application form from the **Action** field on the portal.



Once the payment has been done successfully, the candidate will be redirected to the portal. The Application status will be shown as '**Submitted**' which means that the application has been submitted successfully. The candidates can download the application form.

However, if the candidate wishes to apply for any other post, they need to fill the details in the '**Post Department Selection**' section for their desired post.

Important Information
laxile4630@mekuron.com

You have successfully submitted your application please check your email id laxile4630@mekuron.com for confirmation email.

Post Department Selection

Post *

Select Post

Organizational Unit *

please first select post

Advertisement No *

Select

Candidate's Category *

Select

Pwd *

Select

☐ I have read the advertisement and I fulfil the essential qualification prescribed for the post *

Check Vacancy

S.No.	Post	Advertisement No.	Action	Application Status	Screening Status	Screening Comments
1	Technical Assistant Admission	Testing2025 (GU/NT/REC2025)	Download/Print Form	Submitted		



ProfileForm_GUNT834.pdf
1 / 4 100% [Icons]

1

2

3

Gujarat University
Technical Assistant Admission
University Campus(GUNT834)

Gujarat University
ગુજરાત વિશ્વવિદ્યાલય

Application No.	Post	Organizational Unit	Advertisement No.
GUNT834	Technical Assistant Admission	University Campus	Testing2025

Application Fee Details

Order ID	Transaction ID	Mode of Payment	Amount	Date
70_NT_FEE	536345047938	Online Mode	1	2025-12-29 13:28:18

Candidate Details	
Candidate's Name	Taurak Mehta
Email ID	laxile4630@mekuron.com
Mother's Name	
Father's Name	Someshwar
Spouse's Name	
Date of Birth	01-01-1997
Age (as on 2025-07-02)	28 years, 06 months, 01 days
Gender	Male
Category	Unreserved(UR)
Applied for Category	Unreserved(UR)
Marital Status	Single
Nationality	Indian

Thank You !