

### **Training on “Campus to Corporate” by Gujarat University Placement Cell (GUPC)**

Gujarat University every year trains numerous brilliant students in a plethora of fields who can ace the job interviews with correct guidance. Gujarat University Placement Cell (GUPC) every year takes a marvelous initiative for students on the campus. The online training session was arranged during 2<sup>nd</sup> March-5<sup>th</sup> March for end semester students from **Department of Botany** and Department of Microbiology. The 4-days online training session for outgoing M.Sc. students facilitated in upskilling them for the employment sector and making them Career-ready. The training session was led by Mr. Vijay Bachu, a professional trainer from Hyderabad associated with ‘Trainingpartnerz’.

The first day kicked off with introductory session on career planning, Long/short term goal setting, SWOT analysis of oneself and resume/CV writing tips. The second day was more of the practical application of the knowledge. After a basic theory session on DO’s and DON’T’s of Group discussion, the students did a mock round of group discussions while Mr. Vijay Bachu evaluated their mistakes and gave them necessary guidance. After the mock rounds of GD, students were familiarized with basics of personal interview and some common interview questions like “Tell me about yourself”, “Why should we hire you?”, etc. and were also guided on how to answer these questions effectively.

Third day focused on Business communication skills, Body language tips, Presentation making tips and also Platform tips on how to effectively deliver the presentation to the audience. The trainer gave the students practical examples of poorly - and well - prepared slides and also showed some lesser known powerpoint functions, that may prove to be very useful for the students. The last day focused mainly on the problem solving and decision-making skills that students require after landing the jobs. After theoretical session, students were given mock problems to solve and their decision-making ability was evaluated by Mr. Vijay Bachu.

Towards the end of the workshop, Mr. Vijay also evaluated the resume of students and commented on how to improve them to make them look more polished. A few students took the initiative to interact and learn during the session. Mr. Mohitgiri Goswami and Ms. Vrunda Rathod M Sc Semester IV Botany students from Department of Botany were seen proactively participating all through the sessions.

Students expressed gratitude to Dr. Kinjal Desai, Gujarat University Placement Cell (GUPC) for organizing a very useful training session. All participants received e-certificates.

**Individual career planning process**

Vijay is presenting

Vijay, Nirali, Gayatri, You, 081\_Kavya, 10 others

**SWOT Analysis**

It is a tool used for understanding an individual

Vijay is presenting

Vijay, Nirali, Gayatri, You, 081\_Kavya, 11 others

**Triple Constraint Principle**

Something is a problem if:

- It makes you **LATE**
- It increases **COST**
- It degrades **PERFORMANCE**

Vijay is presenting

Mic..., Vijay, Arc..., You, Mic3..., 31 others

**Structure To Your Presentation**

- PREWORK**
  - Objectives Of The Presentation
  - Logistics
  - Intended Audience
- PREPARE**
  - Physical Preparation
  - Mental Preparation
  - Environmental Preparation
  - Content Preparation
- PRACTICE**
  - Practice Using Logistics
  - Practice Content Delivery
  - Observe Others
  - Practice Activities
- PRESENT**
  - Platform Skills
  - Preparedness
  - Using appropriate methods, resources & tools
- PURSUE**
  - Assessments
  - Evaluate
  - Incorporate & Implement

Vijay is presenting

Vijay, Vrunda, mic40pav..., You, mic48priya..., 27 others

**"TELL ME ABOUT YOURSELF"**

I was born in (place) \_\_\_\_\_ and went to school at \_\_\_\_\_  
 Currently, I work at \_\_\_\_\_  
 for the last \_\_\_\_\_ years. Before that, I worked at \_\_\_\_\_  
 People tell me I'm the kind of person that \_\_\_\_\_  
 I believe my strengths are \_\_\_\_\_  
 My interests are \_\_\_\_\_

Vijay is presenting

Vijay, BT07JIGIS..., Makwana, You, mic48priya..., 34 others

**TIPS FOR EFFECTIVE RESUME WRITING**

Vijay is presenting

Vijay, Dr. Kinjal D..., Mic08Bhu..., You, mic48priya..., 28 others